

# Policy

No. \*\*\*\*\*

Board of Education  
**Seneca Falls Central School**

## **Electronic Communication and Internet Access**

The Seneca Falls Central School District will provide employees and students with access to the District's electronic communication system, which includes Internet access.

The District system has a limited educational purpose. The purpose of the District system is to assist in preparing students for success in life and work in the 21st century by providing them with electronic access to a wide range of information and the ability to communicate with people from throughout the world. Additionally, the system will be used to increase District intracommunication, enhance productivity, and assist District employees in upgrading their skills through greater exchange of information with their peers. The District system will also assist the District in sharing information with the local community, including parents, social service agencies, government agencies, and businesses.

Users may not use the District system for commercial purposes, defined as offering or providing goods or services. District acquisition policies will be followed for District purchase of goods or services through the District system.

Users may not use the system for political lobbying. District employees and students may use the system to communicate with their elected representatives and to express their opinion on political issues.

The term "educational purpose" includes use of the system for classroom activities, professional or career development, and limited high-quality self-discovery activities. Students will limit their use of the system for self-discovery purposes.

The Superintendent or his/her designee will serve as the coordinator to oversee the District system and will develop regulations designed to provide for the proper use of electronic communication District Acceptable Use Regulation.

The building principal or his/her designee will serve as the building-level coordinator for the District system, will administer the provisions of the District Acceptable Use Regulation, establish a system to ensure adequate supervision of students using the system, maintain user agreements, and be responsible for interpreting the District Acceptable Use Regulation at the building level.

The District Technology Coordinator or his/her designee will establish a process for setting-up individual and class accounts, ensure teachers receive proper training in the use of the system,

set quotas for disk usage on the system, install appropriate software for accessing the Internet, establish a District virus protection process, and any other activities related to the operation of the District system.